



# Iowa Counties Information Technology (ICIT)

*www.icit.state.ia.us*

## ICIT Board Meeting Minutes

February 26, 2010

ISAC Office, Veeder Conference Room

Des Moines, IA

- X President: Joel Rohne, IT Director (Worth)  
Vice President: Julie Harris IT Director (Warren)
- X Sec/Treasurer: Mark Castenson, Dep Aud/GIS (Dubuque)
- X Past President: Kim Veeder, IT Director (Black Hawk)
- X Tech Advocate: Kirby Winter, IT Director (Hamilton)
- X District 1 Rep: James Nehring, IT Director (Hardin)
- X District 2 Rep: Jon Lubke, GIS Coordinator (Winneshiek)
- X District 3 Rep: Alissa Julius, IT Director (Dickinson)
- X District 4 Rep: Anthony Kava, IT (Pottawattamie)
- X District 5 Rep: Gina Erickson, IT Director (Des Moines)
- X District 6 Rep: Jean Schultz, IT Director (Johnson)

- X Ed & Schools: Kirby Winter (Hamilton)
- X Info Sec: Tony Kava, IT (Pottawattamie)
- X Legislative: Jeff Rodda (Polk)
- X Membership: Kim Veeder (Black Hawk)
- X On-Line Services: Scott Williams (Marshall)
- X Cadastral: Jason Siebrecht (Linn)  
Web: Mitch Tollerud (Scott)

- X ISAC Board: Wayne Chizek (Marshall)

X – In Attendance

## Agenda

1. Call meeting to order

Joel called the meeting to order at 9:44am.

2. Financial and Membership Report

Mark gave a report of the finances for the sixth month period ending December 31, 2009.

3. ICIT Committee activities

Education & Schools –City memberships and the League of Cities

Kirby reported that we had more ideas than ever for the Spring School and the committee has come up with an agenda for Spring School. We have two talks for the lightning talks.

Legislative – Steering Committee Report

Jeff reported that not a lot is going on at the statehouse in regards to technology bills. Wayne reported that there are a few bills in regards to the ICN and broadband.



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## Membership & Awards

Kim reported that Matt Boeck has agreed to be on the committee.

## On-Line Services

Scott reported that he has been working on the Mid-Year site and registration. The vendor registration is done. He also reported that he would be willing to take volunteers to be on the committee.

## Cadastral

Jason reported that not much has happened lately. They have looked at a statewide framework. If it goes, then the talk would be to host that data on the GIS Data Repository.

## Web user group

Nothing to report.

## Information Security

Joel reported that Tony Kava is now the chair of this committee. They are looking to meet at Spring ISAC. Tony has suggested that he would like to look at project management.

## ICIT Technology Scholarship Report

Wayne reported that there were 8 applicants for the scholarship. There were 5 of those who specifically wanted to go into technology degrees. The committee interviewed 4 applicants. There were good preliminary discussions before the interviews. Kayla Sieverding from Bellevue was the recipient of the award. She will be present at the Spring School. The committee also gave each of the non recipient winner \$50 for gas money. Kirby made a motion that we continue the technology scholarship of \$2,000/year for the next 5 years. Second by Jon Lubke. Motion carries.

## 4. Organization updates

### ISAC Executive Board

Wayne reported that ISAC is looking at changing the format of legislative district meetings. They are looking at doing an online meeting instead of a face-to-face meeting. This is primarily a cost saver for ISAC and those attending the meeting. Jon was wondering if they could do a test before the date of the online meeting.

There is going to be a new legislative steering committee meeting structure. The new format will be one committee instead of 7. They will meet after the legislature is over. There will be 3 meetings. They would like to be done earlier than in the past. The second meeting will be a 2 day meeting. The first day will be presentations. The second day will be discussions. The third meeting will be prioritizing for each affiliate and for ISAC. The thought is to have this done so the legislative staff can meet with the legislatures in the fall.

Wayne also reported that the Spring and Fall School registration fee will be going up from \$110 to \$130. The costs are going up due to inflation and costs that are rising through the hotels ISAC is using.

Wayne also reported that he has been asked to serve on a statewide task force regarding telecommunications and broadband.

### GIS DR

Wayne reported that they are meeting on March 9<sup>th</sup>. They are looking at doing some further enhancements. They are looking at moving the money from Marshall County and moving the money somewhere else.



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## E-Recording Committee

Scott reported that the redaction project is going well. The site has been slow due to a backlog issue. The site is now getting images again from the counties. Every image that is being uploaded to the site is going through the redaction process.

## CREEGAC/CREW

Scott reported that not much is going on with the committee. The Assessor's are not involved with the site and the Recorder's affiliate are not doing anything until the redaction process is completed. The Treasurer's affiliate is on auto-pilot.

## IGIC

Nothing to report.

## CIAO

Nothing to report.

## EIGIS

Jason reported that there will be an April and July meeting. Jason reported that they experimented with the GIS Day event with economic development and it went over very well. The event was recorded and Jason will be checking with Jim G from the Iowa DNR as to where the video is. The event was also created as a template to use around the state.

## 5. Spring ISAC

Joel reported that the business meeting will be on Wednesday at 4:15pm. There are no vendors at this school.

## 6. Old Business

Wayne brought up the discussion of ISAC and the League of Cities joint building project. They are in Phase II of the project. They have identified 17 locations in the downtown Des Moines area. The locations are based on space, parking, and lots available. The plan is to have that down to 3 sites by spring time.

Jean reported that she has been serving on the MSISAC committee. She has sent out an email on security information about a month ago.

Kim shared what is going on with the Mid-year committee. The theme is Keeping Fit with ICIT. There will be a Wii Tournament as well. Jon Stetson will be a speaker at the conference. There will be an icebreaker .

## 7. New Business

### County Day At Capital

Joel reported that the day is March 4<sup>th</sup>. Julie Harris and Joel are the only ones involved at this point. They will be providing security brochures. There will be some GIS brochures as well as the videos of technology that was shared at the Fall school.

## District Meetings



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Joel brought up discussion on having district meetings. He would like to see each district rep put on 1 meeting in their district. There was discussion on the idea of ICIT providing funds to each district to provide for the costs of having a district meeting. There was also discussion on who we want to target with the district meetings. There was also discussion on what topics to discuss.

Kirby made a motion to allocate \$200 per district for setting up a meeting/having a meeting and to give Joel an idea of what they are planning on doing by Spring School. Tony Kava seconded motion. Motion carries.

## State Project Ideas?

Joel brought the idea of coming up with a project that ICIT is promoting on a statewide basis. Jon mentioned that rural counties are lacking in regards to web prescense or websites in general. Wayne mentioned that the CoSTAR group has been in contact with Spindustry in regards to having a template for counties to use to for their county.

Wayne brought up the idea of talking with the supervisors about the value of IT in their county or IT projects that affect their county. The idea is to foster communication between ICIT and supervisors. Joel will be contacting the supervisors affiliate about helping them with whatever they need.

## County Template Projects?

### Education and Outreach-How to provide or emphasize value to our members

Joel again mentioned the idea of reaching out to the supervisors. Another idea was to make the ICIT website more of a communication tool. Social networks were also discussed.

### Only provide ICIT communications to paid members?

Mark brought up discussion on the value of a paid member in regards to the ICIT mailing list. There was discussion on what to do. The board has decided to limit the mailing list to paid members. Kim made a motion to have the mailing list be paid members as of August 1, 2010. Kirby Winter seconded the motion. Kirby made a motion to amend the motion by Scott. Gina seconded the amendment.

### Increase member dues?

Mark brought up discussion on the idea of increasing the membership dues from \$25 to \$50. There was a lot discussion regarding the value of membership to ICIT. Kirby made a motion to increase membership to \$50 for county and \$100 for single associate members and \$400 for company-wide associate members. Mark seconded the motion. Motion dies because after further discussion of being around budget time.

### Consider reimbursing elected Board Members for Board Meetings

Mark also brought up discussion about reimbursing elected board members. Mark handed out information regarding mileage from the elected board members. Wayne brought up the idea of having ICIT pay elected board members mileage for those who wish to do so for a year. Nothing was decided today.

### Creation of auditing committee

Joel brought up discussion on creating a committee to audit the books of ICIT. Wayne brought up the discussion of creating another committee for putting together a policy booklet. Kirby made a motion to have the President, Past President, and Vice President audit the finances of ICIT on an annual basis during the 4<sup>th</sup> quarter. Kim seconded the motion. Motion carries.

### ICIT Web Portal??



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Selling ICIT to the rest of the world

Communicating between counties.-Other ways besides phone and email.

Evaluating term lengths of all elected officials

Mark brought up discussion on the term lengths for Pres, V Pres, Past Pres, and Sec. Treasurer for them being one year only. Nothing was decided.

## 8. Next Meeting and Adjournment

Joel would like to have a board meeting at the Mid-Year Conference. Kirby made a motion to adjourn. Tony seconded the motion. Motion carries. Meeting was adjourned at 3:02pm.