



ICIT Board Meeting Agenda  
4:15 P.M. Wednesday March 24<sup>th</sup> 2010  
Council Bluffs Room, Marriot, Des Moines, IA

*President:* Joel Rohne, IT-GIS Director (Worth)  
*Vice President:* Julie Harris, IT Director (Warren)  
*Sec./Treas.:* Mark Castenson, Dep Auditor/GIS (Dubuque)  
*Past President:* Kim Veeder, IT Director (Black Hawk)  
*Tech. Advocate:* Kirby Winter, IT Director (Hamilton)

*District 1 Rep:* James Nehring, IT Director (Hardin)  
*District 2 Rep:* Jon Lubke, GIS Coordinator (Winneshiek)  
*District 3 Rep:* Alissa Julius, IT- Director (Dickinson)  
*District 4 Rep:* Anthony Kava, IT (Pottawattamie)  
*District 5 Rep:* Gina Erickson, IT Director (Des Moines)  
*District 6 Rep:* Jean Schultz, IS Director (Johnson)

Committees:

Education and Schools  
Information Security  
Legislative  
Membership & Awards  
On-Line Services  
Cadastral  
Web Technology

Kirby Winter (Hamilton)

Jeff Rodda (Polk)  
Kim Veeder (Black Hawk)  
Scott Williams (Marshall)  
Jason Siebrecht (Linn)  
Mitch Tollerud (Scott)

## Agenda

1. Call meeting to order
  - a. Joel called the meeting to order at 4:05pm.
2. Financial and Membership Report
  - a. Mark reported that there is \$21,210.09 in the check book.
3. ICIT Committee activities
  - a. Education & Schools
    - i. Nothing to report.
  - b. Legislative – Steering Committee Report
    - i. Jeff had nothing to report.
  - c. Membership & Awards
    - i. Kim is needing representatives for districts 2 and 4 for awards. Also, looking at nominations for VP, Tech Advocate, and Sec/Treasurer.
  - d. On-Line Services
    - i. Scott has been working on the registration for MidYear.
  - e. Cadastral
    - i. Nothing
  - f. Web user group
    - i. Nothing
  - g. Information Security
    - i. Nothing
  - h. ICIT Technology Scholarship Report
    - i. Kayla Sieverding was awarded our \$2,000 scholarship. She is from Bellevue, Iowa.
4. Organization updates
  - a. ISAC Executive Board
    - i. Wayne had nothing to report.
  - b. GIS DR
    - i. Wayne mentioned that the GISDR has been around for 5 yrs. There are 19 counties using the site. Wayne mentioned that the money that is left over from that grant is in his budget in Marshall County. He would like to move that money from Marshall County. There is over \$40,000 left from this grant. Wayne isn't sure if we were to move the money to ICIT, what it would do to the status of ICIT as an organization. There is also talk of having the Data Repository hire an employee. So there would be some more work on the Sec/Treasurer. Wayne invited Nate Bonnett from ISAC to give us some direction on what ICIT should do in regards to reorganization.
  - c. E-Recording Committee



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- i. Scott reported that the day forward redaction is going forward.
  - d. CREEGAC/CREW
    - i. Nothing to report.
  - e. IGIC
    - i. Paula Lemke reported that IGIC got a grant to do ROI for cities. MAGIC conference is coming up next month.
  - f. CIAO
    - i. Ray Willis mentioned they have not had meetings in a while.
  - g. EIGIS
    - i. Next meeting is April 15<sup>th</sup>.
5. Nate Bonnett, ISAC Legal Counsel
  - a. Nate introduced himself. Nate mentioned that there are many different types of organization structures. He mentioned there are only 2 that probably apply. One is 28E Agreement. He mentioned the Iowa Engineers Service Bureau as a good example. They have a board and are audited every year. 28E associations are subject to open meetings law. If we hire an employee, there will be employment tax. There is a lot of responsibility with this. The 28E type of agreement would require an approval from each county.
  - b. The other option is incorporating as a nonprofit as a 504 organization. You can enter into contracts, hire employees. It requires articles of incorporation to be filed with Sec of State. You would want to adopt bylaws that are detailed. You have to have a board of directors. It would provide for limited liability. Might want to look at tax exempt status as a 501c3. IRS form 1023 would need to be filled out to be considered tax exempt status. If we did not do this, we would still need to file something with the Sec of State. We would need annual auditing and be subject to open meetings laws. Wayne asked Nate if there are any negatives to this option. Nate said that there are probably not many if at all to this.
  - c. Wayne asked for further direction from the Board. The consensus was to look at the 504 organization option. The consensus was to bring this to the membership at the Mid-Year Conference. Wayne suggested to Nate to have some ideas of what some articles of incorporation could look like.
6. ICIT Branding strategy-Display, letterhead, ect.
  - a. Joel mentioned that he went to the County Day at the Capitol. He mentioned that there was not any banners or letterhead. He mentioned that he wanted to brand ICIT this year.
7. Mid Year Update
  - a. Kim mentioned it is June 16-18, 2010. The theme is Keeping Fit with ICIT. Registration is now open. Make sure to mention ICIT when reserving rooms.
8. District Rep Reports



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- a. Theresa reported that they had a district 3 meeting at the end of February. It was very beneficial. There were talks at that district of starting back up the forums on the ICIT website. Scott mentioned that the forum is turned off and could be turned back on .

9.

10.

11.

12. Adjournment

Meeting was adjourned at 5:22pm.