

ICIT Board Meeting Minutes
September 10, 2010
ISAC Office, Veeder Conference Room
Des Moines, IA

- X President: Joel Rohne, IT Director (Worth)
- X Vice President: Julie Harris IT Director (Warren)
- X Sec/Treasurer: Mark Castenson, Dep Aud/GIS (Dubuque)
- X Past President: Kim Veeder, IT Director (Black Hawk)
Tech Advocate: Kirby Winter, IT Director (Hamilton)
- X District 1 Rep: James Nehring, IT Director (Hardin)
- X District 2 Rep: Jon Lubke, GIS Coordinator (Winneshiek)
- X District 3 Rep: Alissa Julius, IT Director (Dickinson)
- District 4 Rep: Anthony Kava, IT (Pottawattamie)
- X District 5 Rep: Gina Erickson, IT Director (Des Moines)
- X District 6 Rep: Jean Schultz, IT Director (Johnson)

Ed & Schools: Kirby Winter (Hamilton)
Info Sec: Tony Kava, IT (Pottawattamie)
Legislative: Jeff Rodda (Polk)

- X Membership: Kim Veeder (Black Hawk)
On-Line Services: Scott Williams (Marshall)
- X Cadastral: Jason Siebrecht (Linn)
Web: Mitch Tollerud (Scott)

X ISAC Board: Wayne Chizek (Marshall)

X – In Attendance

Agenda

9:30 a.m. Call meeting to order
The meeting was called to order at 9:39 am.

Financial and Membership Report
Mark handed out the financial report.

9:40 a.m. ICIT Committee activities

- Education & Schools –City memberships and the League of Cities
 - o Mark discussed the schedule for the ISAC Fall school. He went over the proposed agenda. It is subject to change, but needs to be into ISAC by Oct 1st.
- Legislative – Steering Committee Report Jeff Rodda / Wayne Chizek
 - o Wayne mentioned that there were 46 legislative objectives that the legislative committee looked at and had 46 different presentations. He handed out a sheet that had the objectives that dealt with our affiliate. There were two issues that Wayne would like some direction from the board. One is with the conservation affiliate and if a county has a park with cabins. The law reads that the county is to collect sales tax on the cabins. The other is for funding for the E911 boards for each county. There is talk of

having elected officials being on this board that funds the E911 board. Wayne wanted a motion to give ICIT's stance on these issues. Julie Harris made a motion that ICIT have a neutral stance on both of these issues. Gina Erickson seconded the motion. Motion carries.

Wayne also mentioned there is a Smart Planning committee that is looking at having a planning department with the state and having a GIO (Geographic Information Officer) and a Planner. The thought was to have a data repository of state, county and city data in one place for planners to use and get the data.

- Membership & Awards
 - o Kim does not have much to report. Kim has Jeff Miller and Gina Erickson for VP, Mark Castenson for Sec/Treasurer, and Robert Harris for Tech Advocate. Julie Harris made a motion that the District Representative or an appointee from the District Rep be on the Education and Schools Committee. This would be a by-law change. Seconded by Alissa Julius. Motion carries.
- On-Line Services
 - o Nothing to report.
- Cadastral
 - o Jason reported they have not been doing much. Most of the committee has been involved with the workshop that is planned next week.
- Web user group
 - o Nothing to report.
- Information Security
 - o Nothing to report.
- ICIT Technology Scholarship Report
 - o We are doing that next year and have signed on to do it again.

10:45 a.m. Organization updates

- ISAC Executive Board
 - o Wayne reported that ISAC and the League of Cities are still in discussions on having a new joint facility. They have sites set aside, but have not made any decisions.
- GIS DR
 - o Wayne mentioned that we have transferred funds to ISAC to have them oversee the finances of the GISDR.
There is also talk of having an intern with the Iowa DNR.
- E-Recording Committee
 - o Not much to report.
- CREEGAC/CREW
 - o Jason mentioned that the Auditors affiliate might not be sending data to CREW.

- IGIC
 - o They are having a conference in Dubuque in April.
- CIAO
 - o Nothing to report.
- EIGIS
 - o Jason reported that they had a meeting recently in Dubuque.

11:45 a.m. Fall ISAC
There is talk of sending out an agenda to the membership.

12:00 p.m. Lunch

12:30 p.m. Old Business

- District rep report
Jon Lubke mentioned piggy backing off the assessor district meetings. James Nehring would like to have a Dist meeting to showcase what is going on in Hardin County.
- Only provide ICIT communications to paid members?
This was decided at the last board meeting. Mark will get with Scott about having an email sent out to the mailing list giving those 30 days to be a member.
- Communicating between counties.-Other ways besides phone and email.(chat system)
ISAC will allow us to use their GoToMeeting account for future meetings.
- Evaluating term lengths of all elected officials
There was discussions on this. We don't know of any other affiliate that has two year term lengths for President/VP. Maybe we look at grooming the candidates. The board decided to bring up this issue at the Fall School.

12:40 p.m. New Business

- Update/Action on Property Ownership workshop – Wayne Chizek / Jason Siebrecht
Wayne mentioned that there are 210 registered for this event. This workshop has exploded in interest. We have a waiting list. Wayne hopes to send out a map and directions and updated agenda. Wayne also discussed what they are doing for lunch at this workshop. The food costs will run at \$15 per person. Wayne mentioned that total costs should cost around \$1,400. Wayne has mentioned that there has been tremendous support for this workshop! Julie made a motion to have Wayne Chizek sign a contract with Foxboro conference center for the County processes workshop. Gina seconded the motion. Motion carries.
- Security seminar for fall ISAC” GOOD BAD UGLY”
Joel mentioned that he is wanting a team to help put together the session for Fall ISAC.

- ICIT Letter and/or presentation to each affiliate's executive board regarding affiliate websites and possible collaboration efforts with ICIT on technology projects and/or educational opportunities
Joel sent out a letter to the affiliates exec board and stated that ICIT is here to help.
- Education and Outreach-How to provide or emphasize value to our members
District meetings are going to help with this.
- Increase member dues?
Julie Harris made a motion to increase membership dues from \$25 to \$50 for county employees starting July 1, 2011. Jon Lubke seconded. Motion carries.
Kim made a motion to increase dues from \$50 to \$75 for individual sustaining associate members starting July 1, 2011. And to decrease dues from \$250 to \$200 for associate members starting July 1, 2011. Jean Schultz seconded the motion. Motion carries.
- Society of Land Surveyors of Iowa
Jeff Rodda was absent. Nothing to report.
- public notification system and strategy that can be implemented in any county in Iowa, be easy to use by the public and incorporate various medias to reach the absolute largest audience possible
Wayne brought up discussion on how we can utilize technology to put out county notices on county websites instead of newspapers.
- Mid-Year update
Gina talked about whats happening for the next Mid-Year conference. It is going to be an 80's theme. Wayne, Julie and Mark attended the Midwest Speakers Bureau showcase yesterday and have a couple speakers that they would like to be at next years Mid-Year. Gina also talked about having an 80's movie night and/or karaoke night. She also mentioned having a hands-on lab.

2:00 p.m.

Next Meeting and Adjournment

Meeting was adjourned at 2:08 pm.